



**TOWN OF ACTON
DESIGN REVIEW BOARD
MINUTES OF NOVEMBER 2, 2011 MEETING**

7:30 p.m.
Room 128, Town Hall

Present: Ann Sussman, (Chair) Holly Ben Joseph (Vice Chair), Kim Montella, Chris Dallmus, Ryan Bettez
Board of Selectman Members in attendance: Janet Adachi, David Clough

Meeting was called to order at 7:40 p.m.

REVIEW OF INFORMATION IN SUPPORT OF THE DESIGN REVIEW BOARD

1. Testimonials from individuals with first-hand experience with the Design Review Board were reviewed.
2. Ann Sussman outlined the design review process with the Sovereign Bank on Mass Avenue, which resulted in a more pedestrian friendly site design.
3. Ann Sussman submitted photos of commercial projects in South Acton which were not reviewed by the Design Review Board.

The Proposed Design Review Guidelines were reviewed along with commentary from Janet Adachi, Town of Acton Selectman.

Meeting Adjourned at 9:00 p.m.

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Respectfully submitted by

Christopher Dallmus
Design Review Board